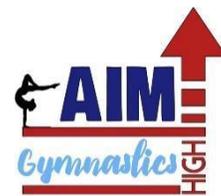


AIM Gymnastics & Tumbling Policies – Spring 2022



1. Please read over all these policies as you will be held accountable for them.

2. Cancelled Classes

- a. If we have to close the facility due to uncontrollable circumstances, we will do one of the following depending on the number of days that the facility must close.
 - i. If we have to close 1 - 4 weeks we will make up all missed classes. We will send out information about this if and when the time comes.
 - ii. If we have to close more than 5 weeks:
 1. Installment plan: you will stop making installment payments.
 2. Paid in full: we will credit your account for all cancelled classes. The credit can be used for any of the AIM programs: Gymnastics, Ninja, Parties, Camp, or KNO.
- b. THERE WILL BE NO REFUNDS.

3. NO REFUNDS/DROPS

No refunds or drops are permitted. When you sign up for a session of classes, you are committing to paying for all of the weeks in the session regardless of attendance or payment plan. We have a student:teacher ratio that we feel is best for learning. Therefore, if you drop out, your spot can not be refilled. We keep our prices down due to the set student-teacher ratio. Thank you for understanding our No Refund Policy.

4. Payments

- a. When you register, you have the option of paying in full and receiving a discount or paying in monthly installments.
- b. All clients will receive a Quickbooks invoice within 24 hours of receiving this email. If you do not make the minimum payment within 24 hours from the Invoice being sent, your child(ren) will be removed from the class.
- c. Any payments made after the 24-hour deadline will receive a \$10 late fee.
- d. Please add aimgyminvoicing@gmail.com to your email contacts so you will receive the payment emails.
- e. Pay in Full:
 - i. There is a \$20 discount for paying in full. You must click the pencil by the total due amount to edit the amount and subtract the \$20 discount. When we send you the invoice, we do not know how you are going to pay, so you must do this yourself. IF YOU DO NOT DEDUCT THE DISCOUNT AT THE TIME OF PAYMENT, IT WILL BE WAIVED. IT WILL NOT BE CREDITED/REFUNDED TO YOU LATER.
- f. Pay in installments:
 - i. There is a memo at the bottom of the invoice with monthly payment amounts and due dates.
 - ii. You must click the pencil over the total due amount **each month** and edit the amount to the correct payment amount. YOU WILL HAVE TO DO THIS EVERY MONTH.
 - iii. All late payments will be assessed a \$10 late fee.

5. Lobby, Class Start and Dismissal

- a. All doors to AIM will remain locked. This is to limit the number of people in the building at all times.
- b. All classes will be dismissed 2 minutes before their scheduled end time. Please make sure you are here on time.
- c. Gymnastics & Tumbling
 - i. Will enter and exit the facility through the DAIGLE DOUBLE DOORS.
 - ii. Class start: Park in the Daigle lot and wait in your car or outside your vehicle. The coach will walk outside and wave a flag. When you see the coach waving the flag, this is your cue to walk your child to the coach. DO NOT send your child through the lot on their own. Classes will be allowed inside AT START TIME, not earlier. Therefore, there is no need to line up and wait.

- iii. Class dismissal: Park in the lot. Get out of your vehicle and wait on the concrete outside the double doors. The coach will dismiss all classes 2 minutes before their end time.
 - iv. When classes are ending and starting at the same time, please be patient as we dismiss the previous classes before walking your child to the concrete. **WAIT FOR THE COACH TO WAVE THE FLAG.**
 - v. If you are late, you will need to walk around to the front glass doors.
- d. Preschool Classes
- i. Will enter and exit the facility through the front glass doors.
 - ii. One parent is required to stay and view class from upstairs.
 - iii. Classes will be dismissed 2 minutes before their scheduled end time.
 - iv. When classes are ending and starting at the same time, all children and parents will be dismissed from the lobby **BEFORE** the next classes will be allowed to enter the lobby.
 - v. You will not be allowed to enter the building until the previous classes are dismissed. You do not have to stand outside and wait; you may wait in your vehicle. Classes will be allowed inside **AT START TIME**, not earlier. Therefore, there is no need to line up and wait. Just walk up to the door at start time.

6. BATHROOMS

- a. Please have children potty before leaving home. If we can avoid needing to use the restroom while in class, this will help to prevent the spread of germs, as well as missing out on class time.

7. Health safety precautions

- a. All children entering the facility will be required to use hand sanitizer.
- b. Children will use hand sanitizer when rotating events.
- c. We will continue to disinfect daily before classes.
- d. Water fountains will be closed. Children will be able to use the bottle filler feature on the fountain located in the gym. Please send your children to gym class with a non-spill bottle that is no more than 10 inches tall. Anything more than 10 inches will not fit in the cubbies. WATER ONLY!**

8. Class Attire:

- a. Please no tights, skirts, bows, nor headbands. Two piece outfits consisting of only a sports bra and shorts are NOT allowed. Hair should be pulled up out of the face in a ponytail.**
- b. Preschool
 - i. Athletic wear OR a gymnastics leotard. Athletic wear is a fitted shirt and shorts. Students will be barefoot in class.
 - ii. All students (not Friend and Me) **MUST** be potty trained to attend class on their own. Pull-ups and diapers are unacceptable. Potty trained for the purposes of gym means being able to wear underwear for the hour class and asking to use the restroom when needed and not having an accident on the gym floor.
- c. Tumbling
 - i. Athletic wear OR a gymnastics leotard. Athletic wear is a fitted shirt and shorts. Students may wear tennis shoes or go barefoot in class.
- d. Gymnastics - Students must wear a gymnastics leotard.